



## Timesheet Template

Customer Name:		Weekending:						
Project:		Shift: (Please Circle)	DAY / NIGHT					
Site Contact:		Project Vehicle: (Please Circle)	YES / NO					
Date	Day	Operator / Rigger	Description	LAFHA	Lunch	Start Time	Finish Time	Total
<i>DD/MM/YY</i>	<i>Example</i>	<i>Operator</i>	<i>Provide details of plant that you are working with.</i>	<i>YES / No</i>	<i>.5</i>	<i>6:00</i>	<i>4:00</i>	<i>9.5</i>
	Sat							
	Sun							
	Mon							
	Tues							
	Wed							
	Thurs							
	Fri							
							TOTAL	
Client's Name:								
Client's Signature:								
Dated:								
<b>Email a copy of this timesheet to the following:</b> brian.hall@projecthire.com.au karine@projecthire.com.au								